

This instrument Prepared By:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**NOTICE OF COMMENCEMENT**

Permit No. \_\_\_\_\_

Tax Folio No. \_\_\_\_\_

Sec Twp Rng \_\_\_\_\_

STATE OF Florida

COUNTY OF Sumter

THE UNDERSIGNED hereby gives notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in this NOTICE OF COMMENCEMENT:

1. Description of property (legal description of property and street address if available):

\_\_\_\_\_  
\_\_\_\_\_

2. General Description of improvement:

\_\_\_\_\_

3. Owner Information:

a. Name and Address: \_\_\_\_\_

b. Phone Number: \_\_\_\_\_ Interest in property \_\_\_\_\_

c. Name and address of fee simple titleholder (if other than owner) \_\_\_\_\_

4. Contractor:

a. Name and Address: \_\_\_\_\_

b. Phone Number: \_\_\_\_\_

5. Surety:

a. Name and Address: \_\_\_\_\_

b. Amount of bond: \$ \_\_\_\_\_

c. Phone Number: \_\_\_\_\_

6. Lender:

a. Name and Address: \_\_\_\_\_

b. Phone Number: \_\_\_\_\_

7. Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by section 713.13(1)(a)7, Florida Statutes:

a. Name and Address: \_\_\_\_\_

b. Phone Number: \_\_\_\_\_

8. In addition to himself or herself, Owner designates the following person(s) to receive a copy of the Lienors Notice as provided in Section 713.13(1)(b), Florida Statutes:

a. Name and Address: \_\_\_\_\_

b. Phone Number: \_\_\_\_\_

9. Expiration date of notice of commencement: (the expiration date is 1 year after the date of recording unless a different date is specified) \_\_\_\_\_

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE SITE OF THE IMPROVEMENT BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

\_\_\_\_\_  
Signature of Owner or Lessee, or Owner's or Lessee's Authorized Officer/ Signatory's Title/Office  
Director/Partner/ Manager

The foregoing instrument was acknowledged before me by means of  physical presence or sworn to (or affirmed) by  online notarization this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.  
By \_\_\_\_\_ (name of person) as \_\_\_\_\_ (type of authority, ..e.g. officer, trustee, attorney in fact for \_\_\_\_\_ (name of party on behalf of whom instrument was executed).

\_\_\_\_\_  
Signature of Notary Public – State of Florida

\_\_\_\_\_  
(Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known \_\_\_\_\_ or Produced Identification \_\_\_\_\_ Type of identification Produced \_\_\_\_\_